

Vince Donato
Charles Clemence
Darrall Boyce

Gregg James
Bert Fenner
John Reid

Peter Golem

1. Peter moved membership dues are \$110.00. Out of town members \$20.00. Guest meals will be \$15.00, Student members \$7.00 per meeting. Burt Fenner Seconded.
2. Board of Governors meetings should be set for three weeks prior to the Chapter Meeting on Monday nights at 4:30 PM.
3. Newsletter should be put in the mail two weeks prior to Chapter meeting.
4. We are out of prizes for Chapter speakers. We will continue to use the ASHRAE CROSS PEN. Greg James to call Debra Kennedy - Foster and have eight pens brought up to London CRC by a Society Officer.
5. Greg James moved that we pay for registration of delegate and alternate for CRC plus miscellaneous expenses. Seconded by Vince Donato
6. The cost of Members and Spouses for CRC Second City Night and Ascot Night, will be \$45.00 per couple per night. For Chapter attendees to the CRC. The wives can attend either night for \$22.50.
7. Vince pointed out that we should be doing something to spruce up the newsletter. Personal news of members, President's letter, Choose a month for each Chairman to write an article each month.

8. Mid year we should discuss the possibility of Society collecting Chapter dues.
9. Nominations for Region II positions coming open this year. John Bisset was suggested as a possibility to be nominated. Cliff Morrison and Don Johnson were listed as additional possible nominees. Peter Golem will look into this.
10. Peter Golem moved, John Reid seconded.

ASHRAE - 87/88

Revenue

Memberships	6075 ⁰⁰
Guests	914 ⁰⁰
Spec Events	3581 ⁰⁰
Interest	104.27
	<hr/>

total 10,674.27

Expenses

Monthly meetings	5,488.63
Golf tournament	1,795.11
Printing	991.69
CRC	408.00
Misc	350.50
Bank charges	45.12
	<hr/>

surplus 1,595.22



AMERICAN SOCIETY OF HEATING, REFRIGERATING AND AIR-CONDITIONING ENGINEERS, INC.

LONDON CANADA CHAPTER / P.O. 653 / LONDON, ONTARIO N6A 4Y4

CRC - 1988 COMMITTEE MEETING

PRESENT: JOHN KENNEY
NORM JOHNSON
BERT FENNER
DICK PALSER
KIRK FLOWERS

TOM DRENNAN
CLIFF MORRISON
DARRYL BOYCE
DON JOHNSON

SEPTEMBER 27, 1988

LOCATION: KIRK FLOWERS
99 CHALET CRES.
LONDON, ONTARIO

1. MEETING WAS CALLED TO ORDER AROUND 7:37 PM. DON JOHNSON TO TAKE MINUTES FOR GREG JAMES.
2. JOHN KENNEY REVIEWS MINUTES OF PREVIOUS MEETING.
3. DICK PALSER REPORTS ON GIFTS. PROBABLY FIGURINES RATHER THAN PICTURES OR ART OF THE LONDON AREA.
4. DON JOHNSON REPORTS ON WHOSE COMING TO CRC, REGISTRATION, AND BUDGET. NO WORD ON MISSISSAUGA CHAPTER. NORM JOHNSON TO FOLLOW UP.
5. BERT FENNER TALKS ABOUT BAG STUFFERS. KEY CHAIN AND PINS.
6. CLIFF MORRISON AND JOHN KENNEY TO MEET REGARDING SECOND CITY. CLIFF ALSO TALKS ABOUT BUSES, TRIPS, ETC...
7. BERT FENNER TO PURCHASE CASH BOX FOR CRC AND LONDON CHAPTER TO PAY BERT.
8. DARRYL BOYCE TO STAFF HOSPITALITY ROOM. CO-ORDINATE WITH CLIFF MORRISON.
9. KIRK FLOWERS WILL SEND OUT NEWS RELEASES TOMMORROW TO TV STATIONS, LONDON FREE PRESS, AND RADIO STATIONS.
10. NORM JOHNSON WANTS TO KNOW WHO WILL SAY GRACE AT EACH MEAL. JOHN KENNEY TO PROVIDE NORM WITH LIST OF HEAD TABLE.
11. TRANSPORTATION COMMITTEE. JOHN KENNEY TO FOLLOW UP. POSSIBLY WAYNE BARKER.
12. MEETING ADJOURNED AROUND 10:30 PM.
13. NEXT MEETING WILL BE HELD AT CRUSH LOUNGE AT 9:30 AM, OCTOBER 5, 1988 AT THE WHARTON HOTEL.

ASHRAE LONDON CHAPTER MINUTES OCTOBER 7, 1988

1. Call to order Charles Clemence 7:15 PM October 7 th, 1988 at London Regional Art Gallery in conjunction with C.R.C. banquet.
2. Toast to Queen and President of the United States. Az Servant said Grace.
3. Introduction of head table.
4. Presentation of past Presidents pin to Peter Golemn.
5. Gift presented to John Kenney from London Chapter.
6. Western student banner presented to Bernie Amyot by Louis Flagg and John Reid.
7. Norm Johnston called upon Regional Vice-Chairman for presentation of awards.
 1. Bill Chadwick Research
 2. Gerard Doyle Membership
 3. Az. Servant Energy Management
 4. Daryl Boyce Education
8. Norm Johnston presented PAOE points.
9. The awards for London Chapter were. PAOE - STAR - 86/87
10. John Kenney presented the Travelling Meatball Award to Halifax.
11. Norm Johnston presented gift to out going Regional Chairman George Buckler.
12. Meeting adjourned at 9:30 PM by Charles Clemence.
13. Meeting was followed by a night at the "Ascot Races".

ASHRAE LONDON CHAPTER MINUTES OCTOBER 24, 1988

1. Meeting convened at 6:30 PM at the Highland Golf Club.
2. Charles Clemence President presiding.
3. Dick Palser said grace.
4. Charles Clemence toasted the Queen and Canada.
5. Charles Clemence presented PAOE star award to the chapter.
6. Peter Golemn introduced the speaker, David Drinkwater of Ontario Hydro who spoke on future electricity supply.
7. Charles Clemence thanked the speaker.
8. Meeting adjourned at 9:10 PM.

AMERICAN SOCIETY OF HEATING, REFRIGERATING AND AIR-CONDITIONING ENGINEERS, INC.
1791 Tullie Circle, N.E.
Atlanta, Georgia 30329

MINUTES

CHAPTER: ASHRAE LONDON CHAPTER BOARD OF GOVENORS MEETING DATE: November 28, 1988

ATTENDANCE: MEMBERS 36; GUESTS _____; COMPILED BY _____

DISTRIBUTION: Retain BLUE original for chapter files and mail GREEN copy to your Regional Chairman. Send WHITE copy to Manager, Membership Dept., ASHRAE, Atlanta, together with the YELLOW copy for "Journal" information.

SUGGESTED CHECK LIST OF ITEMS TO BE REPORTED	
1. PRESIDING OFFICER	1.0 Meeting convened at 18:30 PM.
2. CALL TO ORDER (Time & Place)	2.0 Greg James Vice-President presiding.
3. ROLL CALL	3.0 Dick Palser said grace.
4. APPROVAL OF MINUTES	4.0 Greg James proposed a Toast to the Queen and Country.
5. REPORTS	5.0 Dinner was served.
6. ELECTION Members Officers	6.0 Greg James introduced the Head Table followed by self introductions by the members.
7. OLD BUSINESS	7.0 Grant Myles was asked to outline our plans to participate in the London and District Construction Association Trade Show in February.
8. NEW BUSINESS	8.0 Peter Golemn introduced the Guest Speaker, Mr. Jay Campbell from CFPL TV London.
9. SPEAKER	9.0 Mr. Campbell gave a very informative talk on weather patterns and the Science of weather forecasting.
10. DISCUSSIONS	10.0 Cliff Morrison thanked the Speaker.
11. MOTIONS	11.0 Meeting adjourned at 21:10 PM.
12. RESOLUTIONS	
13. OTHER FEATURES	
14. ADJOURNMENT	

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 1791 Tullie Circle, N.E.
 Atlanta, Georgia 30329

MINUTES

CHAPTER: ASHRAE LONDON CHAPTER BOARD OF GOVENORS MEETING DATE: JAN 16, 1989

ATTENDANCE: MEMBERS _____; GUESTS _____; COMPILED BY _____

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SUGGESTED CHECK LIST OF ITEMS TO BE REPORTED	C. Clemance J. Reid G. James D. Johnson	B. Reynolds T. Drennan G. Myles B. Fenner	D. Boyce P. Golemn
1. PRESIDING OFFICER			
2. CALL TO ORDER (Time & Place)			
3. ROLL CALL			
4. APPROVAL OF MINUTES			
5. REPORTS			
6. ELECTION Members Officers			
7. OLD BUSINESS			
8. NEW BUSINESS			
9. SPEAKER			
10. DISCUSSIONS			
11. MOTIONS			
12. RESOLUTIONS			
13. OTHER FEATURES			
14. ADJOURNMENT			
	<p>1. Grant Myles presented information on L.D.C.A. construction show that will be joint sponsored by London Chapter. Chapter will have no financial obligations regarding this show. Grant will meet with LDCA committee on January 17, 1989.</p> <p>2. Reading of previous minutes. B. Fenner moved that minutes be accepted, seconded by J. Reid.</p> <p>3. Moved, that all funds from C.R.C. to be put in CRC fund, with the intent that the interest will be used to supplement expenses of committee chairman to CRC. To set up a separate account for these funds and that the fund be handled by Chapter Treasurer, by T. Drennan and seconded by P. Golemn.</p> <p>4. D. Boyce reported, \$4,003.96 in current account and \$3,018.75 in savings account.</p>		

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1791 Tullie Circle, N.E.
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MINUTES

CHAPTER: ASHRAE LONDON CHAPTER BOARD OF GOVERNORS MEETING DATE: January 16, 1989

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5.

EDUCATION:

John Reid reported that the second student chapter meeting will be held January 24, 1989, the topic to be ~~An~~ information night by Chapter Members.

John Reid moved to give student chapter \$100.00 for operating funds, seconded by D. Boyce.

NOMINATING:

Don Johnson, to put together a list of potential candidates for April meeting, notice to be placed in bulletin.

RESEARCH:

P. Golemn, will send out letter before January meeting, goal to be \$3,700.00.

ENERGY:

Energy seminar to be held in April, Topic and speaker to be determined.

MEMBERSHIP:

Introduction of new chairman Bill Reynolds.

6. Greg James outlined future speakers.

- Jan. - Sick building syndrome.
- Feb. - Tom Tamblyn, topic commissioning mechanical systems.
- Mar. - Chartered Accountant from Nesbitt Thompson on Free Trade.

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MINUTES

CHAPTER: ASHRAE LONDON CHAPTER BOARD OF GOVENORS MEETING DATE: JANUARY 16, 1989

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7. C. Clemance reported that the Highland will charge a rental fee for the board room and that starting in September will also be charging a fee for dining room rental.
8. D. Boyce moved adjournment at 6:15 , seconded by J. Reid.

MINUTES

CHAPTER: Ashrae Board of Governors MEETING DATE: February 16, 1989

ATTENDANCE: MEMBERS _____; GUESTS _____; COMPILED BY _____

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Present: C. Clemance T. Drennan
J. Reid D. Boyce
G. James P. Ziebart
D. Johnson P. Golem

1. Meeting called to order by Charles Clemance 4:30 PM, February 16, 1989 at the Highland Country Club.
2. Minutes of previous Board of Governors meeting read by T. Drennan, moved that minutes be accepted by T. Drennan, seconded by C. Clemance.
3. Minutes of Nov. 28, 88 Chapter minuted read by T. Drennan. Moved accepted by D. Johnson, Seconded by P. Ziebart.

4. Committee Reports

Education :

John Reid reported that an information night for the students was presented by the Chapter. Members presenting were, John Reid, Owen Glendon, Greg James and Ben Veel. This meeting will be repeated next year at an earlier date.

Energy Management:

Peter Ziebart reported that things were being put together for an I.A.Q. Seminar on March 27, 89 to coincide with Chapter meeting. Final format of speakers to be determined. The cost will be \$30.00 for members and \$60.00 for non-members.

MINUTES

CHAPTER : Ashrae Board of Governors MEETING DATE : February 16, 1989

ATTENDANCE : MEMBERS _____ ; GUESTS _____ ; COMPILED BY _____

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Research:

Peter Golemn reported that letters have been sent out to the membership.

5. Don Johnson presented his audit for the year 1986/87 and 87/88. Moved accepted by G. James and seconded by Owen Glendon.
6. Don Johnson reported that the nominating committee put forward the Owen Glendon for the position of Treasurer. Nominating meeting to be held at March Chaptermeeting.
7. Treasurer's report D. Boyce reported, current account balance \$3,385.23 and savings account balance of \$3,018.75. Number of paid chapter members are 48.
8. G. James reported that April Chapter meeting will be the IAQ Seminar and May will be a tour of the CAMI Plant.
9. Moved adjournment at 6:05 by P. Golemn, seconded by D. Johnson.

MINUTES

CHAPTER : Ashrae Chapter MeetingMEETING DATE : February 27, 1989ATTENDANCE : MEMBERS 25 ; GUESTS 5 ; COMPILED BY _____

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14. ADJOURNMENT

1. Meeting called to order by Charles Clemance at 6:30 PM at the Highland Golf Club.
2. Toast to the Queen by C. Clemance. Grace by Cliff Morrison.
3. D. Boyce gave a report on the Winter Ashrae meeting in Chicago.
4. P. Ziebart outlined his plans for an I.A.Q. seminar to be held in conjunction with the next Chapter meeting.
5. C. Clemance thanked Grant Myles for his work regarding the trade show held in conjunction with L.D.C.A.
6. Peter Golem reported that ASHRAE Research had reached 22% of its goal.
7. Bob Tamblyn gave an informative talk on the commissioning of mechanical systems.
8. Meeting was closed at 9:10 PM.

MINUTES

CHAPTER : Ashrae Board of Governors Meeting MEETING DATE : March 13, 1989

ATTENDANCE : MEMBERS _____ ; GUESTS _____ ; COMPILED BY _____

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1. Meeting called to order, 4:45 P.M. Present:
Charles Clemance, Owen Glendon, Don Johnson,
Bill Reynolds, Darryl Boyce, Greg James, John Reid.
Minutes for this meeting were taken by John Reid
in Tom Drennan's absence.
2. Minutes from February meeting were not available for
review. Posponed until next Board of Governors
meeting.
3. Financial Report given by Darryl Boyce:
Savings Account \$3,130.81
Current Account 3,002.60
4. 50-50 Draw will be implemented at the March meeting.
Darryl Boyce will bring in tickets. Stuart Lockhart
will be contacted to sell tickets.
5. Committee Reports:
Education Committee report was given by John Reid.
The following was discussed:

Help in generating industry interest in the
University of Western Ontario fourth year
engineering projects ES400 and ES240 will be given
through newsletter advertising.

Darryl Boyce and John Reid reviewed fourth year
student projects last week and are to get together
to decide if any are suitable for a student award.

MINUTES

CHAPTER: Ashrae Board of Governors Meeting MEETING DATE: March 13, 1989

ATTENDANCE: MEMBERS _____; GUESTS _____; COMPILED BY _____

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Committee Reports: cont'd

On March 20, the next UWO student branch meeting will be held. A tour of the Social Science Building mechanical room at UWO will be given by John Reid and Don Johnson.

Energy Management Committee report was given by Peter Ziebart. The following items concerning the April seminar were discussed:

- Peter Ziebart reviewed the agenda and proposed flyer. It was accepted with some minor changes.
- Peter Ziebart agreed to be chairman.
- Charles Clemance agreed to give the opening remarks.
- The pre-registered cost of the seminar was agreed to be \$30 for Ashrae London Chapter members, \$60 for non-members. An additional cost of \$5 will be added for registration at the door.
- Ashrae London Chapter members will be able to attend the dinner and final speaker only at no cost. This is in lieu of the regular April meeting.
- The seminar will be held at the Lamplighter Inn. Greg James agreed to decide the menu selection.
- Peter Ziebart will get flyers printed and mailed.

MINUTES

CHAPTER : Ashrae Board of Governors Meeting MEETING DATE : March 13, 1989

ATTENDANCE : MEMBERS _____ ; GUESTS _____ ; COMPILED BY _____

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Membership committee will be discussed by Charles Clemance and Bill Reynolds.

Other Committee Reports N/A.

A general discussion on the recent ^{LDCA} ~~CCDC~~/ASHRAE trade show arose during the committee reports. Don Johnson indicated that CCDC has offered to make ASHRAE a full partner in the show next year, which could yield a profit of \$5000 to \$7000 for the London Chapter. This year, a token of \$500 was given to ASHRAE by ^{LDCA} ~~CCDC~~ as recognition of our participation.

6. New Business:

The possibility of holding a PDS seminar in the London area will be looked into by John Reid.

7. A motion for adjournment was made by Owen Glendon, seconded by Greg James, 6:00 PM.

MINUTES

CHAPTER : London Ashrae chapter meeting MEETING DATE : March 27, 1989

ATTENDANCE : MEMBERS 16 ; GUESTS 1 ; COMPILED BY Tom Drennan

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1. Meeting called to order by Charles Clemance at 6:40 P.M. at the Highland Golf Club.
2. Toast to Queen and Canada by Charles Clemance.
3. Grace by Charles Clemance.
4. Peter Golem Research and Promotion chairman reported that 40% of \$,500 goal had been reached.
5. Discussion regarding Fee structure for up coming year.
6. Greg James introduced the speaker, Wayne Délorme of Nesbitt Thomas who gave a talk on financial planning.
7. Greg James thanked the speaker.
8. Meeting was closed at 9:15 P.M.

MINUTES

CHAPTER: London Chapter Board of Governors . MEETING DATE: May 15, 1989

ATTENDANCE: MEMBERS 9 ; GUESTS 2 ; COMPILED BY Tom Drennan

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14. ADJOURNMENT

1. Meeting called to order by Charles Clemance at 4:30 P.M. Present, Charles Clemance, Owen Glendon, John Reid, Bill Reynolds, Peter Golemn, Tom Drennan Peter Ziebart, Greg James and Darryl Boyce. Visitors were Norm Johnson and Bill Chadwick.
2. Tom Drennan read previous minutes, moved accepted by Greg James and seconded by Peter Ziebart.
3. Charles Clemance thanked Peter Ziebart and John Reid for their work on the I.A.Q. Seminar. Attendance at the seminar was eighty people.
Treasurer report, as of May 15, 89, Current account \$3,609.21, Savings Account \$3,171.39. Discussion followed on delinquent members.
4. Education, a new student executive has been appointed and a chapter award will be presented.
5. Peter Ziebart will investigate to see if Chorley and Bisset will resubmit the Ottawa hospital design for an energy award.
6. Bill Reynolds reported that six members have applied to upgrade their membership.
7. Peter Golemn reported that Research has obtained 95% of the goal.

MINUTES

CHAPTER: London Board of Governors . MEETING DATE: May 15, 1989

ATTENDANCE: MEMBERS 9 ; GUESTS 2 ; COMPILED BY Tom Drennan

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8. Regional Chairman Norm Johnson addressed the meeting on several points:
 - A. On the issue of surplus CRC Funds, to send 50% of the funds to eliminate the debt of the Halifax Chapter.
 - B. The importance of sending the minutes in a timely fashion.
 - C. The new slate of officers to be sent to Norm Johnson.
 - D. For the Chapter to encourage table top displays.
 - E. Some chapters are having Society collect chapter dues.
 - F. For the Chapter to encourage committee Chairman to attend CRC.
9. Peter Golemn moved that the CRC assesment be sent to Moncton, 50 members at \$4.50 each, seconded by Greg James.
10. The golf tournament has been set for June 21,89 at Fanshawe Golf Course. The tournament committee is to be John Reid, Hugh Palser and Cliff Morrison.
11. John Reid moved adjournment at 6:00 P.M., seconded by Bill Reynolds.



AMERICAN SOCIETY OF HEATING, REFRIGERATING AND
AIR-CONDITIONING ENGINEERS, INC.

LONDON CANADA CHAPTER / P.O. 653 / LONDON, ONTARIO N6A 4Y4

February 13, 1989

reply to: Donald M.R. Johnson
Room 9
Services Building
University of Western Ontario

To: Mr. Charles Clemance,
President, London Canada Chapter

Re: AUDIT OF TREASURY BOOKS FOR 86-87 AND 87-88

Dear Charles:

As per your request at the last Board of Governors meeting on January 16th, 1989, I audited the books for the treasury of 1986/1987 of Greg James and the treasury of 1987/1988 of Tom Drennan. I respond as follows:

TREASURY OF GREG JAMES


I found Mr. James' books to be in a very neat and organized manner. All information was methodically entered. An examination of his books revealed no discrepancies or errors. All Revenue and Expenditures appeared to be in order. There were no questionable items.

TREASURY OF TOM DRENNAN

I found Mr. Drennan's books to be the exact opposite of Mr. James. I was unable to balance his books based on what I was given. There were numerous arithmetical errors. Therefore I had to start over. I reconstructed his books based on his entries and the bank statements (attached to last page of books). All Revenue and Expenditures appeared to be in order. There were no questionable items after reconstruction of the books.

I should point out that this audit consisted of reviewing only the information given me, which consisted of last years bank statements and the books. I repeat that all expenses appeared to be in order, but I received no invoices to back up the expenses.

Yours truly,


Donald M.R. Johnson,
Audit Committee Person

cc: Greg James
Tom Drennan